

## **LIBRARY POLICY**

1. The SCD expects that its Member Institutions will employ sufficient research-trained teaching staff to deliver the SCD programs of study for which they are accredited and supports the concept of research-led teaching in Higher Education.
2. To maintain a high academic standard of qualification and practice amongst its academic faculty, the SCD requires that all its academic staff and library staff should participate in appropriate professional development programs and have adequate access to library resources within the SCD and further afield to support this activity. The library manager, in line with ANZTLA Standards (2.1.2), is considered a member of the teaching faculty.
3. The SCD will ensure that appropriate library and other learning resources are available to all SCD students to enable them to complete their programs of study satisfactorily and to become aware of the range of the disciplines concerned.
4. The SCD will ensure that all SCD students have access to the libraries of both the Member Institution through which they are enrolled and also the other Member Institutions, through shared physical or electronic access or interlibrary loan, as appropriate.
5. The SCD will supply appropriate letters of introduction for teaching staff and students to non-SCD libraries.
6. The SCD will establish and maintain a common portal for Member Institution library catalogues.
7. The SCD encourages shared purchases of books, journals, and electronic databases where appropriate across the SCD libraries.
8. The SCD will require and process annual reports from its Member Institutions on the state of their libraries and their acquisitions, and provide this information to Government agencies as required.
9. The SCD requires the appointment of suitably qualified library staff across its Member Institutions. Any librarian appointed by a Member Institution of the College shall have the qualifications necessary for that person to be eligible for membership of ALIA as a professional librarian or a paraprofessional.
10. The SCD encourages each Member Institution to be an institutional member of ALIA and ANZTLA.

### **RELATED DOCUMENTS**

Library Regulations  
Professional Development Policy  
Institutional Membership Policy