

## RESEARCH COMMITTEE

### *A committee of the Academic Board*

There shall be a Research Committee:

- (a) which shall be constituted as follows:
  - (i) a member of the faculty from each of the Member Institutions elected by the Academic Board of the College and competent to supervise up to doctoral level, appointed for three years renewable;
  - (ii) the Director (Research) of the College;
  - (iii) two other persons external to the College competent and experienced in tertiary and/or theological education, appointed for three years renewable;
  - (iv) one candidate from the research programs nominated by the candidates and appointed by the Academic Board as a member of the research Committee for a term of one year, renewable;
- (b) whose chairperson shall be:
  - (i) appointed by the Academic Board on the nomination of the committee;
  - (ii) co-opted to the Academic Board if not already a member of that Board;
  - (iii) appointed for a period of three years and eligible for re-appointment;
- (c) whose terms of reference shall be as follows:
  - (i) in respect of program, to:
    - 1) promote and monitor research within the College
    - 2) provide policy recommendations to Academic Board on research related issues;
    - 3) oversee postgraduate research awards including the BTh (Hons) program;
    - 4) process and approve applications for admission to the research awards of the SCD, including the BTh (Hons), in accordance with the policies of the Academic Board;
    - 5) manage the accreditation process of new postgraduate research awards;
    - 6) attend to other academic research matters as referred by the SCD Academic Board;
    - 7) initiate actions for the running of the SCD Conference;
  - (ii) in respect of candidates, to:
    - 1) approve programs of study and monitor student progress;
    - 2) evaluate and approve Research Essays in coursework programs;
    - 3) evaluate and approve applications for RPL and credit for previous study into SCD research awards, including the BTh (Hons), in accordance with the policies of the Academic Board;
    - 4) keep a register of candidate admissions into SCD research programs;
    - 5) review admission criteria to SCD research awards and recommend any changes to Academic Board for approval;

- 6) recommend to the Academic Board, candidates for graduation from SCD research programs, including the BTh (Hons);
- (iii) in respect of faculty, to:
- 1) manage the Research Active Policy and Register of Supervisors;
  - 2) maintain a current list of SCD Faculty, including their accreditation and promotions status;
  - 3) maintain a current list of SCD Faculty who are Research Active;
  - 4) maintain a list of annual research activities for College Faculty;
  - 5) maintain a list of accredited Supervisors;
  - 6) maintain a list of accredited Examiners;
  - 7) appoint supervisors for each postgraduate research student;
  - 8) appoint thesis examiners and receive their reports.