

## LIBRARIES COMMITTEE

### *A committee of the Academic Board*

There shall be a Libraries Committee:

- (a) which shall be constituted as follows:
  - (i) at least one librarian or representative from each Member Institution as designated by the Member Institution;
  - (ii) one external member competent in information science who may be co-opted by the Committee for specific projects if required;
- (b) whose members shall be approved by the Academic Board, commonly on the recommendation of the respective Member Institutions;
- (c) whose chairperson shall be:
  - (i) appointed by the Academic Board on the nomination of the committee;
  - (ii) coopted to the Academic Board if not already a member of that Board;
  - (iii) appointed for a period of three years and eligible for re-appointment;
- (d) whose terms of reference shall be to oversee and promote College library cooperation by:
  - (i) improving physical access and learners' use of each other's collections;
  - (ii) rationalizing the duplication of resources and services while preserving the integrity of institutional and denominational aims;
  - (iii) standardizing a resource back-up for research in theological disciplines within the College;
  - (iv) maintaining a Joint Development Collection Policy;
  - (v) assisting with regular moderation procedures;
  - (vi) initiating and examining reports and studies on College library cooperation and development;
  - (viii) recommending appropriate action to the Academic Board;
  - (viii) providing a consultant's report on the library resources of Applicant Institutions to the Institutional Membership Committee;
- (e) which shall meet as required.