

## ACADEMIC CLASSIFICATIONS AND PROMOTIONS APPEALS COMMITTEE

### *A committee of the Academic Board*

There shall be an Academic Classifications and Promotions Appeals Committee:

- (a) which shall consist of three members, appointed by the Council or President, who did not serve on the Academic Classifications and Promotions Committee assessing the application concerned:
  - (i) one external academic at Level D or E, who with regard to a Level D or E applicant shall be at Level E;
  - (ii) one external academic at a Level equal to or higher than that sought;
  - (iii) one SCD academic at a Level equal to or higher than that sought, who has been employed within the SCD for at least two years;
- (b) whose Chair shall be the more senior of the external members;
- (c) whose membership will be communicated to the appellant by the Dean, who will provide opportunity for reasonable objection to a member on the part of the appellant, communicate the objection to the Council or President, and, subject to the Council's or President's advice, arrange for an appropriate change of membership in consultation with the Council or President;
- (e) which may accept written and oral statements from the appellant, the Chair of the Classifications and Promotions Committee, and any other person associated with the decision against which the appeal is being made;
- (f) which may require a statement from the Chair of the Classifications and Promotions Committee;
- (g) which shall conduct all proceedings in strictest confidence;
- (h) which shall provide a recommendation to the Dean in relation to upholding or rejecting the appeal that the Dean will communicate to the Council or President and, on the advice of the Council or President, to the appellant.