

THE ACADEMIC BOARD

A Constitutional Committee of Council

The members of the Academic Board shall be (*Constitution cl 70*):

- (a) the President of the College;
- (b) the discipline coordinators appointed by the Academic Board under Clause 75(b)(xi);
- (c) the chairpersons of the Academic Board's committees;
- (d) the Dean of the College;
- (e) three (3) persons external to the College co-opted by members of the Academic Board mentioned in (a), (b) (c) and (d) provided that such persons shall be competent and experienced in higher education;
- (f) three (3) Principals of Member Institutions (or their nominees) appointed annually by the members of the Academic Board mentioned in (a) (b) (c) (d) and (e) from among those Member Institutions or Associate Member Institutions not otherwise having a member on the Academic Board;
- (g) The Principal Librarian of the College.
- (h) The Academic Directors of the Office of the Dean.

Powers and Duties of the Academic Board (*Constitution cl 75*)

Subject to any resolutions from time to time passed by the College in general meeting or by the Council:

- (a) The Academic Board shall be responsible to the Council, and shall advise the Council in the determination of:
 - (i) the primary qualifications of and the maintenance of academic standards by Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions; and
 - (ii) the structure of courses including entrance requirements and the fields of study and general content; and

- (iii) the curriculum, academic standards and delivery of all courses of study leading to an award of the College.
- (b) Without limiting the generality of the foregoing, the functions of the Academic Board shall include:
- (i) the supervision of education entrance standards for students;
 - (ii) determining whether the proposed programs of Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions conform with the structures of the appropriate course;
 - (iii) in the event that the proposed programs do not conform, providing programs for Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions that do conform, in consultation with them;
 - (iv) carrying out the review and evaluation of programs in Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions in relation to the course;
 - (v) establishing and overseeing the standards of assessment in Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions and adjudicating on matters relating to standards of assessment;
 - (vi) providing for the assessment of students in Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions in consultation with the governing councils of the respective Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions;
 - (vii) appointing external moderators;
 - (viii) setting criteria which lecturers in Member Institutions and Associate Member Institutions and Provisional Member Institutions and Provisional Associate Member Institutions should meet in order that they may be qualified to teach in a course;
 - (ix) granting recognition for courses or part thereof completed at other higher education institutions or equivalent achievement.
 - (x) facilitating the undertaking of courses by students in Member Institutions and Associate Member Institutions and Provisional Member Institutions

- and Provisional Associate Member Institutions other than the institution in which the students are enrolled.
- (xi) defining disciplines within the curriculum of the College and appointing discipline coordinators and course unit coordinators.
 - (xii) overseeing and determining directions of higher education programs provided through the Office of the Dean.
- (c) The Council shall appoint a Standing Committee of the Academic Board which shall perform such duties of the Academic Board between the scheduled meetings of the Board as cannot be delayed, and whose actions shall be reported to the next meeting of the Board.
- (d) The members of the Standing Committee of the Academic Board shall be:
- (i) The Chair of the Academic Board or, in the event that the Chair is not available, the Deputy Chair;
 - (ii) One member of the Academic Board, to be appointed at the first meeting of each calendar year, who may be a Director of the Office of the Dean;
 - (iii) One member of the Academic Board, to be appointed at the first meeting of each calendar year, who shall not be a Director of the Office of the Dean;
 - (iv) The Dean of the College.