

PROCEDURE FOR ACADEMIC CLASSIFICATION

The Sydney College of Divinity encourages academic faculty in its Member Institutions to seek classification, and in a timely manner. The prime objective is to recognise and reward excellent staff. The Academic Positions Classification and Promotions Committee meets only when applications have been received by the Dean; this means that faculty and Member Institutions have the flexibility to prepare applications for classification at a time convenient to them.

Classification is currently limited to full-time and part-time members of academic staff. When assessing an application the Committee will take account of an applicant's body of work, with a particular focus on the achievements since their last promotion.

The applicant, through the relevant Member Institution, puts forward an application to the Dean at the SCD Office. The application is in turn considered by the Academic Positions Classification and Promotions Committee. This Committee determines the classification of the staff member according to the Descriptors of Levels A to E and the General Standards and Specific Duties: Levels A to E.